

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

| | | | | | |
|---|--|---|----------------------|---|----------------------|
| 1. DATE OF ORDER 12/07/2018 | | 2. CONTRACT NO. (If any) 68HE0H18A0001 | | 6. SHIP TO: | |
| 3. ORDER NO. 68HERH19F0044 | | 4. REQUISITION/REFERENCE NO. PR-OAR-18-01325 | | a. NAME OF CONSIGNEE OAR/OAP | |
| 5. ISSUING OFFICE (Address correspondence to) HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460 | | | | b. STREET ADDRESS US Environmental Protection Agency 1200 Pennsylvania Avenue NW Mail Code: 62101J OAR/OAP | |
| | | | | c. CITY Washington | e. ZIP CODE 20460 |
| 7. TO: JING HOFFMANN | | | | f. SHIP VIA | |
| a. NAME OF CONTRACTOR Cadmus Group LLC, The | | | | 8. TYPE OF ORDER | |
| b. COMPANY NAME | | | | <input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY | |
| c. STREET ADDRESS 100 5TH AVENUE SUITE 100 | | | | REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated. | |
| d. CITY WALTHAM | | e. STATE MA | f. ZIP CODE 02451 | Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract. | |
| 9. ACCOUNTING AND APPROPRIATION DATA See Schedule | | | | 10. REQUISITIONING OFFICE HPOD | |

| | | | | | |
|--|------------------------------|------------------------|--|--|--|
| 11. BUSINESS CLASSIFICATION (Check appropriate box(es)) | | | | 12. F.O.B. POINT | |
| <input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB | | | | | |
| 13. PLACE OF | | 14. GOVERNMENT B/L NO. | | 15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 12/12/2018 | |
| a. INSPECTION Destination | b. ACCEPTANCE Destination | | | 16. DISCOUNT TERMS | |

17. SCHEDULE (See reverse for Rejections)

| ITEM NO. (a) | SUPPLIES OR SERVICES (b) | QUANTITY ORDERED (c) | UNIT (d) | UNIT PRICE (e) | AMOUNT (f) | QUANTITY ACCEPTED (g) |
|--|---|---------------------------|----------------------|-------------------|---------------|-------------------------------------|
| | GSA Contract #: GS-00F-227CA DUNS Number: 101163731 Strategic Market Transformation through ENERGY STAR Public Sector Engagement This BPA call order hereby incorporates the Continued ... | | | | | |
| 18. SHIPPING POINT | | 19. GROSS SHIPPING WEIGHT | | 20. INVOICE NO. | | 17(h) TOTAL (Cont. pages) |
| 21. MAIL INVOICE TO: | | | | | | |
| a. NAME RTP Finance Center | | | | | | |
| b. STREET ADDRESS (or P.O. Box) US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts | | | | | | |
| c. CITY Durham | | d. STATE NC | e. ZIP CODE 27711 | | \$352,574.00 | 17(i) GRAND TOTAL |
| \$100,000.00 | | | | | | |

| | | | |
|---|--|----------------------|---|
| 22. UNITED STATES OF AMERICA BY (Signature) | | 12/07/2018 | 23. NAME (Typed) Michael C. Fox TITLE: CONTRACTING/ORDERING OFFICER |
| | | ELECTRONIC SIGNATURE | |

ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

PAGE NO
2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

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|-----------------------------|-------------------------------|----------------------------|
| DATE OF ORDER 12/07/2018 | CONTRACT NO. 68HE0H18A0001 | ORDER NO. 68HERH19F0044 |
|-----------------------------|-------------------------------|----------------------------|

| ITEM NO. (a) | SUPPLIES/SERVICES (b) | QUANTITY ORDERED (c) | UNIT (d) | UNIT PRICE (e) | AMOUNT (f) | QUANTITY ACCEPTED (g) |
|-----------------|--|----------------------------|-------------|----------------------|---------------|-----------------------------|
| | <p>terms and conditions from EPA BPA Number 68HE0H18A0001 by reference.</p> <p>This is a time-and-materials call order with a total not to exceed amount of \$352,574. The contractor shall perform in accordance with the attached Statement of Work. Funding in the amount of \$100,000.00 is hereby provided.</p> <p>Attachment: A) Statement of Work</p> <p>Contracting Officer's Representative: Brendan Hall hall.brendan@epa.gov</p> <p>Alternate Contracting Officer's Representative: Caterina Hatcher Hatcher.Caterina@epa.gov Admin Office: HPOD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460</p> <p>Accounting Info: 18-19-B-58E3-000A46XP3-2505-1858EE8170-001 BFY: 18 EFY: 19 Fund: B Budget Org: 58E3 Program (PRC): 000A46XP3 Budget (BOC): 2505 DCN - Line ID: 1858EE8170-001 Period of Performance: 12/12/2018 to 12/11/2019</p> | | | | | |
| 0001 | <p>Strategic Market Transformation through ENERGY STAR Public Sector Engagement</p> <p>Total Hours: (b)(4)</p> <p>The total amount of award: \$352,574.00. The obligation for this award is shown in box 17(i).</p> | | | | 352,574.00 | |

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$352,574.00

ATTACHMENT A

STATEMENT OF WORK

Title: Strategic Market Transformation through ENERGY STAR Public Sector Engagement

I. BACKGROUND:

Energy efficiency is one of the lowest cost strategies for improving the environmental performance of commercial buildings. Since 1992, the ENERGY STAR program has served as a trusted source of information to help consumers and organizations throughout the nation adopt energy-efficient products and practices. Through ENERGY STAR, EPA promotes energy efficiency across the residential, commercial and industrial sectors to help organizations cost-effectively improve properties while reducing emissions.

The long-term goal of the ENERGY STAR program is to achieve market transformation nationwide, meaning that barriers are overcome and energy-efficient decisions are made routinely. Cost-effective energy waste is ultimately eliminated. The ENERGY STAR program has thousands of partners nationwide, which span the commercial, industrial, and residential markets representing both “supply” and “demand.” ENERGY STAR helps bring partners together through simple and easy to use solutions that lead to energy-efficient decisions.

Through this Call Order, EPA seeks to continue to engage public sector organizations to help them lead by example, learn about successful policies and programs that reduce barriers to energy efficiency, and implement policies and programs that advance energy efficiency in the commercial, industrial, and residential markets. Federal, regional, state, and local governmental organizations play a large part in improving the energy performance of the built environment. A key part of this task order is to help public sector organizations leverage EPA’s publicly available set of tools and resources to help advance energy efficiency in their communities. The activities conducted under all tasks below should, to the maximum extent possible, leverage and integrate with priority branch initiatives such as the Treasure Hunt campaign and tenant engagement activities. For each task in this call order, the contractor may be required to coordinate with the incumbent contractor to transition tasks.

As many states and localities adopt benchmarking requirements that seek to make energy performance information actionable, and develop initiatives to drive improvement, ENERGY STAR provides a framework for implementation. This same framework is used by many partners on a voluntary basis to recognize measurable results from national and community-based energy efficiency competitions and campaigns. By supporting successful implementation of these voluntary efforts, ENERGY STAR motivates organizations to replicate the approaches of “early adopters,” which serve as models of energy efficiency for others to follow.

For the purpose of this call order, “public sector” includes governmental and K-12 education organizations on all levels, including quasi-governmental organizations. Since this call order focuses on reducing barriers to energy efficiency in geographic areas across the commercial, industrial, and residential markets, it is necessary for the Contractor to work with these

organization types, coordinate with other call orders within the commercial and industrial branch, and coordinate across other parts of EPA. More specific information is contained in the tasks that follow.

II. SCOPE OF WORK

Task 1: Program Administration

Invoices and progress tracking

The Contractor shall provide monthly invoices detailing activities, corresponding level of effort and personnel.

The Contractor shall track all significant progress toward achieving EPA's stated goals and other metrics as decided by EPA COR. The Contractor shall provide a monthly goals report in a format to be approved by the EPA COR.

Meetings

The Contractor shall meet with the EPA COR on a regular basis, in person or via conference call, for project update purposes and technical direction. Upon COR direction, the Contractor shall prepare and submit a meeting summary to the COR and all team members within 3 business days.

In addition, the Contractor shall ensure that appropriate individuals on the stakeholder support team attend any general ENERGY STAR programmatic meetings, as needed.

Deliverables:

- 1.1 Monthly invoice/progress report is provided per contract requirements on the 20th of each month,
- 1.2 The Contractor shall send meeting summaries within 3 business days, and
- 1.3 The Contractor shall report progress on goals monthly.

Task 2: Assistance with Program Evaluation

The Contractor shall provide assistance with program evaluation, such as conducting research, analyzing data, preparing materials and documents, and reviewing and peer reviewing methods of calculating the program savings achieved through ENERGY STAR engagements.

The outcomes of this task are as follows:

- Program savings analysis is completed, and
- Peer review is conducted and report written as needed.

Deliverables:

- 2.1 Provide EPA COR with draft and final report of program savings analysis upon COR direction, and
- 2.2 Provide EPA COR with draft and final peer review report of program savings analysis upon COR direction.

Task 3: Regional, State, and Local Organizations

The ENERGY STAR program has a large leadership group of partners across all market sectors that are demonstrating and sustaining energy efficiency. These organizations view energy costs as controllable and work to redirect the resources spent on energy waste to sustaining successful energy management practices within their organizations. These examples of success can help demonstrate to many public and private sector organizations that energy efficiency goes hand-in-hand with fiscal responsibility and profitability. Removing barriers to energy efficiency through state and local policies and programs can help more organizations harness their energy efficiency opportunities, which will create more jobs. As resources for state and local energy efficiency programs decline, EPA's ENERGY STAR tools and resources can continue to help state and local governments advance energy efficiency in public and private sector facilities to help achieve energy efficiency goals and bring energy efficiency to scale nationwide.

Specifically, local governments are a key group to leverage to help foster a local market for building energy efficiency. Local governments that are models of energy efficiency can serve as examples for other building owners in their communities to emulate. Using their relationships with building owners within their jurisdiction, they can help move community-wide energy efficiency forward through outreach, promotions, incentives, and recognition. Building on the current momentum in this area across the country, more local governments can create community efficiency competitions and campaigns that leverage ENERGY STAR tools and resources and yield measurable reductions and jobs. Additionally, EPA will continue to support required benchmarking and improvement efforts by providing direct technical support and off-the-shelf resources to local and state governments, non-profit organizations, and others.

Coordination with the ENERGY STAR Utility Team is a growing priority with EPA's central goal of improving access to data needed to benchmark. State and local benchmarking and transparency initiatives can only be successful if covered building owners have access to energy and water data needed for a whole-building assessment of performance.

Through this task, the Contractor shall provide support including, but not limited to, the following activities:

- Develop and promote ENERGY STAR tools and resources to public sector and non-profit organizations to support cost-effective implementation of their programs and initiatives;
- Promote on-going and annual ENERGY STAR recognition opportunities, such as ENERGY STAR certification and recertification – including via pro bono verification, ENERGY STAR Awards, and the annual “Top Cities” ranking to public sector and non-profit organizations;

- Determine key barriers to energy efficiency in these areas and help implement initiatives to overcome them;
- Integrate activities under this call order with ENERGY STAR program activities to foster a market for energy efficiency in geographic areas, including by:
 - Synergizing with the Utility team to advance utility data access and improve coordination with utility program offerings in geographic areas to reduce barriers to energy and water data, make benchmarking easier, and help organizations to eliminate energy waste;
 - Promoting integration of the ENERGY STAR Service and Product Provider (SPP) network to support improvement and foster education and training efforts in local markets in support of benchmarking initiatives, including through collaboration with education organizations;
- Coordinate with the commercial real estate team to develop a program to assist 2 or 3 local governments in partnering on an initiative to engage smaller Class B and C office owners and managers in energy efficiency activities;
- Coordinate with key associations, such as NASEO, NACo, ICMA, USDN, USCM, PTI, and ICLEI, to promote integration of ENERGY STAR tools and resources into local, state, and regional initiatives to their members;
- Provide communications support, including writing or developing articles, web content, factsheets, talking points, press release text, presentations, and animated training as needed upon COR direction, including to feature the success stories of “model” ENERGY STAR regional, state, and local activity;
- Help active states and local governments determine how to evaluate their benchmarking and efficiency improvement initiatives and assist with the evaluation upon COR direction;
- Coordinate with cities, national market transformation organizations, and other federal agencies to promote building performance information that is consistent, engaging, and actionable upon COR direction.

Through these and other activities the Contractor shall achieve the following outcomes:

- Continue providing support to active participant and prospect local governments to increase cumulative benchmarking results.
- Continue providing targeted/priority support to 2-3 or more “model” regional, state, and local organizations.
- Continue engaging with 5-10 state and/or local governments to promote ENERGY STAR certification for public and private sector buildings throughout their jurisdiction.
- Continue engaging with 5 or more state or local governments actively working with ENERGY STAR to advance energy efficiency in commercial and industrial markets.
- Web/print content updated regularly to promote local governments leveraging ENERGY STAR tools and resources in community energy efficiency campaigns.

The Contractor shall provide monthly updates on any relevant regional, state, and local information. This update is currently referred to as C&I Public Sector Monthly Progress Report.

Deliverables:

- 3.1 Monthly updates on progress to COR as part of routine monthly invoicing/progress reporting process.
- 3.2 Outcomes referenced above achieved by **TBD**

Task 4: K-12 Sector

Over the past few years, K-12 school districts have certified many schools and strived to reduce energy use district-wide. In the coming year, ENERGY STAR hopes to continue to grow this success. The role that service and product providers (SPP's) have played in helping increase the number of schools benchmarking and achieving energy efficiency has been significant. States have also played a key role in advancing energy efficiency in schools. The Contractor shall propose activities that will achieve EPA's goals in the K-12 market.

The Contractor shall provide support including, but not be limited to, the following:

- Plan and hold networking webcasts with all K-12 partners highlighting practices and successes of different school districts;
- Promote on-going and annual ENERGY STAR recognition opportunities, such as ENERGY STAR certification and recertification– including via pro bono verification, and ENERGY STAR Awards to the K-12 sector and related non-profit organizations;
- Coordinate with Utility and SPP Team to advance energy efficiency in the K-12 market;
- Provide guidance to school districts about how to incorporate ENERGY STAR into their healthy, high performance efforts, clean energy initiatives and/or green building efforts;
- Communications support, like writing or developing articles, web content, factsheets, talking points, press release text, presentations, and animated training as needed upon COR direction, and;
- Provide support on integrating ENERGY STAR into performance contracting and other innovative financing solutions, such as revolving loan programs and qualified bonds;
- Provide support to and work through associations with members that are K-12 school districts or school officials;
- Provide coordinated support with Task 3 regarding states, localities, and market transformation groups focusing on outreach and support to improve the energy efficiency of schools;
- Coordinate ENERGY STAR outreach with EPA's team on Indoor Air Quality in the Indoor Environments Division, the Office of Children's Health, and other related EPA and non-EPA Federal programs.

The Contractor shall provide monthly updates on K-12 activities. This update is currently referred to as C&I Public Sector Monthly Progress Report.

Through these and other activities, the Contractor shall achieve, but not be limited to, the following, outcomes:

- Continue providing support to K-12 schools to increase cumulative benchmarking results, and

- Continue to provide support to increase the cumulative number of schools earning the ENERGY STAR by more than 500 as compared to the 3rd quarter cumulative of the previous year.

Deliverables:

- 4.1 Monthly updates on progress to COR as part of routine monthly invoicing/progress reporting process
- 4.2 Outcomes referenced above achieved by **TBD**

Task 5: Federal Sector

The Contractor shall provide support to help Federal agencies use ENERGY STAR tools and resources. Federal agencies are required by Congress to benchmark the energy efficiency of metered Federal buildings and lease ENERGY STAR certified buildings, with few exceptions. Master-metering continues to be a large barrier for Federal agencies to understand the actual energy consumption of the buildings they own, manage, and/or occupy. The Contractor shall provide this support through the following activities:

- Provide support to help federal agencies use ENERGY STAR tools and resources. The Contractor shall provide support actively to GSA, DOE, DOC, EPA, HHS, DOI, DOL, DHS, NPS, VA and other agencies;
- Convening meetings/web-based training with key Federal agency staff;
- Communications support, like writing or developing articles, web content, factsheets, talking points, press release text, presentations, and animated training as needed upon COR direction, and
- Promote on-going and annual ENERGY STAR recognition opportunities, such as ENERGY STAR certification and recertification and ENERGY STAR Awards to the Federal sector and related non-profit organizations.

The Contractor shall provide monthly updates on Federal activities. This update is currently referred to as C&I Public Sector Monthly Progress Report.

Through these and other activities, the Contractor shall achieve, but not be limited to, the following, outcomes:

- At least 8 federal agencies actively using Portfolio Manager to meet multiple Federal requirements.

Deliverables:

- 5.1 Monthly updates on progress to COR as part of routine monthly invoicing/progress reporting process,
- 5.2 Convene meetings/web-based training with federal agency staff upon COR direction,
- 5.3 Outcomes referenced above achieved by **TBD**

Task 6: Water and Wastewater Sector

From 2008 through present, EPA has been working with EPA Regions, EPA Office of Water, Consortium for Energy Efficiency, and others to advance benchmarking in these two industries. In 2018 and 2019, EPA plans to continue to work with stakeholders to encourage the use of Portfolio Manager and to further learn what enhancements would be useful for users, while working with EPA's Office of Water (OW).

The Contractor shall provide support to water and wastewater utilities to help increase energy efficiency improvements in these industries. The Contractor shall provide support for this effort including, but not limited to, the following activities:

- Organizing and holding conference calls/webcasts as needed per COR direction (approximately 1 per quarter, including joint webcasts mentioned below);
- Refining presentations and drafting documents to be used by EPA and associations about how to use the tools and resources available;
- Coordinate with utility and service and product provider partner activity;
- Coordinate and support joint activities with EPA OW; and
- Provide support to and work through associations with members that are water and/or wastewater utilities or corresponding officials.

The Contractor shall provide monthly updates on water and wastewater activities. This update is currently referred to as C&I Public Sector Monthly Progress Report.

Through these and other activities, the Contractor shall achieve, but not be limited to, the following, outcomes:

- One webcast per quarter with EPA OW about benchmarking, clean energy best practices, and/or financing projects.
- Value proposition for water and wastewater utilities to prioritize energy efficiency upon COR direction.

Deliverables:

- 6.1 Monthly updates on progress to COR as part of routine monthly invoicing/progress reporting process;
- 6.2 Approximately one webcast per quarter for the water and/or wastewater audience,
- 6.3 Provide draft and final content for presentations and documents upon COR request, and;
- 6.4 Outcomes referenced above achieved by **TBD**

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| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | 1. CONTRACT ID CODE | | PAGE OF PAGES | | |
| | | | | | 13 | | |
| 2. AMENDMENT/MODIFICATION NO. | | 3. EFFECTIVE DATE | | 4. REQUISITION/PURCHASE REQ. NO. | | 5. PROJECT NO. (If applicable) | |
| P00001 | | See Block 16C | | PR-OAR-19-00408 | | 68HE0H18A0001 | |
| 6. ISSUED BY | | CODE | | 7. ADMINISTERED BY (If other than Item 6) | | CODE | |
| HPOD | | | | | | | |
| US Environmental Protection Agency | | | | | | | |
| William Jefferson Clinton Building | | | | | | | |
| 1200 Pennsylvania Avenue, N. W. | | | | | | | |
| Mail Code: 3803R | | | | | | | |
| Washington DC 20460 | | | | | | | |
| 8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) | | (X) | | 9A. AMENDMENT OF SOLICITATION NO. | | | |
| Cadmus Group LLC, The | | | | 9B. DATED (SEE ITEM 11) | | | |
| Attn: JING HOFFMANN | | | | 10A. MODIFICATION OF CONTRACT/ORDER NO. | | | |
| 100 5TH AVENUE | | | | 68HE0H18A0001 | | | |
| SUITE 100 | | | | 68HERH19F0044 | | | |
| WALTHAM MA 02451 | | | | 10B. DATED (SEE ITEM 13) | | | |
| CODE 101163731 | | FACILITY CODE | | 12/07/2018 | | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | | | |
| <input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. | | | | | | | |
| Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | | | |
| 12. ACCOUNTING AND APPROPRIATION DATA (If required) | | (b)(4) | | | | | |
| See Schedule | | | | | | | |
| 13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14. | | | | | | | |
| CHECK ONE | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. | | | | | | |
| | B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). | | | | | | |
| | C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: | | | | | | |
| X | D. OTHER (Specify type of modification and authority) FAR 52.232-22 Limitation of Funds | | | | | | |
| E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office. | | | | | | | |
| 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) | | | | | | | |
| GSA Contract #: GS-00F-227CA | | | | | | | |
| DUNS Number: 101163731 | | | | | | | |
| Strategic Market Transformation through ENERGY STAR Public Sector Engagement. | | | | | | | |
| The purpose of this modification is to incrementally fund in the amount of (b)(4) | | | | | | | |
| This BPA call order hereby incorporates the terms and conditions from EPA BPA Number 68HE0H18A0001 by reference. | | | | | | | |
| This is a time-and-materials call order with a total not to exceed amount of \$352,574. | | | | | | | |
| Continued ... | | | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect. | | | | | | | |
| 15A. NAME AND TITLE OF SIGNER (Type or print) | | | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) | | | | |
| | | | Tracey Williams | | | | |
| 15B. CONTRACTOR/OFFEROR | | 15C. DATE SIGNED | | 16B. UNITED STATES OF AMERICA | | 16C. DATE SIGNED | |
| (Signature of person authorized to sign) | | | | ELECTRONIC SIGNATURE | | 03/06/2019 | |
| | | | | (Signature of Contracting Officer) | | | |

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
68HE0H18A0001/68HERH19F0044/P00001PAGE OF
2 3NAME OF OFFEROR OR CONTRACTOR
Cadmus Group LLC, The

| ITEM NO. (A) | SUPPLIES/SERVICES (B) | QUANTITY (C) | UNIT (D) | UNIT PRICE (E) | AMOUNT (F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| | <p>Contracting Officer's Representative: Brendan Hall hall.brendan@epa.gov</p> <p>Alternate Contracting Officer's Representative: Caterina Hatcher Hatcher.Caterina@epa.gov</p> <p>LIST OF CHANGES: Reason for Modification: Funding Only Action Obligated Amount for this Modification: (b)(4)</p> <p>New Total Obligated Amount for this Award: \$352,574.00 Incremental Funded Amount changed: from (b)(4) to \$352,574.00 Buyer changed from Joseph Alustiza-Derocco to Benjamin Delaney</p> <p>Contracting Officer changed from Michael C. Fox to Tracey Williams</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 Obligated Amount for this Modification: (b)(4) Incremental Funded Amount changed from (b)(4) to \$352,574.00 FOB changed from Destination to</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 19-20-B-58E3-000A46XP3-2505-1958EE9051-001 Beginning FiscalYear 19 Ending Fiscal Year 20 Fund (Appropriation) B Budget Organization 58E3 Program (PRC) 000A46XP3 Budget (BOC) 2505 Job # (Site/Project) Cost Organization DCN-LineID 1958EE9051-001 Quantity: 0 Amount: (b)(4) Percent: (b)(4) Subject To Funding: N Payment Address: RTP Finance Center Continued ...</p> | | | | |

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| CONTINUATION SHEET | REFERENCE NO. OF DOCUMENT BEING CONTINUED 68HE0H18A0001/68HERH19F0044/P00001 | PAGE | OF |
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NAME OF OFFEROR OR CONTRACTOR
Cadmus Group LLC, The

| ITEM NO. (A) | SUPPLIES/SERVICES (B) | QUANTITY (C) | UNIT (D) | UNIT PRICE (E) | AMOUNT (F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| | US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 Delivery: 12/12/2018 Delivery Location Code: OAR/OAP OAR/OAP US Environmental Protection Agency 1200 Pennsylvania Avenue NW Mail Code: 62101J OAR/OAP Washington DC 20460 USA Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 Period of Performance: 12/12/2018 to 12/11/2019 | | | | |

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| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | 1. CONTRACT ID CODE | | PAGE OF PAGES | |
| | | | | 12 | |
| 2. AMENDMENT/MODIFICATION NO. | | 3. EFFECTIVE DATE | | 4. REQUISITION/PURCHASE REQ. NO. | |
| P00002 | | See Block 16C | | 5. PROJECT NO. (If applicable) | |
| 6. ISSUED BY | | CODE | | HP0D | |
| HP0D | | | | 7. ADMINISTERED BY (If other than Item 6) | |
| US Environmental Protection Agency | | | | CODE | |
| William Jefferson Clinton Building | | | | | |
| 1200 Pennsylvania Avenue, N. W. | | | | | |
| Mail Code: 3803R | | | | | |
| Washington DC 20460 | | | | | |
| 8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) | | (X) | | 9A. AMENDMENT OF SOLICITATION NO. | |
| Cadmus Group LLC, The | | | | | |
| Attn: JING HOFFMANN | | | | 9B. DATED (SEE ITEM 11) | |
| 100 5TH AVENUE | | | | | |
| SUITE 100 | | | | 10A. MODIFICATION OF CONTRACT/ORDER NO. | |
| WALTHAM MA 02451 | | X | | 68HE0H18A0001 | |
| | | | | 68HERH19F0044 | |
| CODE 101163731 | | FACILITY CODE | | 10B. DATED (SEE ITEM 13) | |
| | | | | 12/07/2018 | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | |
| <input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. | | | | | |
| Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | |
| 12. ACCOUNTING AND APPROPRIATION DATA (If required) | | | | | |
| See Schedule (b)(4) | | | | | |
| 13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14. | | | | | |
| CHECK ONE | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. | | | | |
| X | B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). | | | | |
| | C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: | | | | |
| | D. OTHER (Specify type of modification and authority) | | | | |
| E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office. | | | | | |
| 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) | | | | | |
| GSA Contract #: GS-00F-227CA | | | | | |
| DUNS Number: 101163731 | | | | | |
| Strategic Market Transformation through ENERGY STAR Public Sector Engagement. | | | | | |
| The purpose of this modification is to de-obligate funding in the amount of (b)(4) | | | | | |
| This BPA call order hereby incorporates the terms and conditions from EPA BPA Number 68HE0H18A0001 by reference. | | | | | |
| Contracting Officer's Representative: | | | | | |
| Brendan Hall | | | | | |
| Continued ... | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect. | | | | | |
| 15A. NAME AND TITLE OF SIGNER (Type or print) | | | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) | | |
| | | | Benjamin Delaney | | |
| 15B. CONTRACTOR/OFFEROR | | 15C. DATE SIGNED | | 16B. UNITED STATES OF AMERICA | |
| (Signature of person authorized to sign) | | | | ELECTRONIC SIGNATURE | |
| | | | | (Signature of Contracting Officer) | |
| | | | | 06/09/2020 | |

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
68HE0H18A0001/68HERH19F0044/P00002

PAGE 2 OF 2

NAME OF OFFEROR OR CONTRACTOR
Cadmus Group LLC, The

| ITEM NO. (A) | SUPPLIES/SERVICES (B) | QUANTITY (C) | UNIT (D) | UNIT PRICE (E) | AMOUNT (F) |
|-----------------|---|-----------------|-------------|-------------------|---------------|
| | <p>hall.brendan@epa.gov</p> <p>Alternate Contracting Officer's Representative: Caterina Hatcher Hatcher.Caterina@epa.gov</p> <p>LIST OF CHANGES:</p> <p>Reason for Modification: Other Administrative Action</p> <p>Total Amount for this Modification: (b)(4)</p> <p>New Total Amount for this Version: (b)(4)</p> <p>New Total Amount for this Award: (b)(4)</p> <p>Obligated Amount for this Modification: (b)(4)</p> <p>New Total Obligated Amount for this Award: (b)(4)</p> <p>Incremental Funded Amount changed: from \$352,574.00 to (b)(4)</p> <p>Contracting Officer changed from Tracey Williams to Benjamin Delaney</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Total Amount changed from \$352,574.00 to (b)(4)</p> <p>Obligated Amount for this Modification: (b)(4)</p> <p>Incremental Funded Amount changed from \$352,574.00 to (b)(4)</p> <p>CHANGES FOR DELIVERY LOCATION: OAR/OAP Amount changed from \$352,574.00 to (b)(4)</p> <p>CHANGES FOR ACCOUNTING CODE: 19-20-B-58E3-000A46XP3-2505-1958EE9051-001 Amount changed from (b)(4) to (b)(4)</p> <p>Percent changed from (b)(4)</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>Period of Performance: 12/12/2018 to 12/11/2019</p> | | | | |